

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, December 8, 2004

Call To Order 7144. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Patti Latourelle at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present Patti Latourelle, President  
Glenn Creiman, Member  
Jim Elliot, Member  
Ed Jones, Member  
Ron White, Member  
Gina Gonzalez, Student Board Representative-BHS  
Nhowell Peralta, Student Board Representative-Chaparral

Members Absent (Ron White was absent during the voting in Open Session)  
Isabeau Brown, Student Board Representative-SDHS

Staff Members Present Robert Otto, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Mitch Hovey, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

## **OPEN SESSION**

7145. The meeting reconvened in Open Session at 7:05 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

7146. No Action was taken.

7147. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent approving acceptance of employee resignation per Closed Session Item, Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Dr. Robert Otto.

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**APPROVAL OF AGENDA  
ORDER AND CONTENT**

7148. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes approving agenda order and content. Dr. Otto indicated that Business Services-2 and HRD-1 were modified.

**FEATURED PRESENTATION**

Holiday Performance-Lone Hill  
Middle School Choralairs

The Lone Hill Middle School Choralairs, under the direction of Nancy Wolfe excellently performed selections of holiday songs for the entertainment of the Board of Education and those in attendance.

**ANNUAL ORGANIZATIONAL MEETING**

President

7149. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent electing Ed Jones as President of the Board of Education.

Vice President

7150. Motion by Mr. Creiman, seconded by Mr. Jones and carried by 4 Ayes, 0 Noes, 1 Absent electing Jim Elliot as Vice President of the Board of Education.

San Antonio Regional Occupational  
Program Board of Directors

7151. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent appointing Ed Jones as representative to the San Antonio Regional Occupational Program Board of Directors.

7152. Motion by Mr. Creiman, seconded by Mr. Jones and carried by 4 Ayes, 0 Noes, 1 Absent appointing Ms. Latourelle as the Alternate Representative.

Los Angeles County Committee on  
School District Organization

7153. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent appointing Ron White as representative to elect members to the Los Angeles County Committee on School District Organization.

California School Boards  
Legislative Network

7154. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent appointing Jim Elliot as representative to the California School Boards Legislative Network.

**ORGANIZATIONAL MEETING – Cont.**

Los Angeles County School  
Trustees Association

7155. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 4 Ayes, 0 Noes, 1 Absent appointing Glenn Creiman as representative to the Los Angeles County School Trustees Association.

La Verne Ad Hoc Committee

7156. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent appointing Mr. White as representative to the La Verne Ad Hoc Committee.

7157. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent appointing Patti Latourelle as representative to the La Verne Ad Hoc Committee.

San Dimas Ad Hoc Committee

7158. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent appointing Mr. Elliot as representative to the San Dimas Ad Hoc Committee.

7159. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent appointing Mr. Creiman as representative to the San Dimas Ad Hoc Committee.

Glendora Ad Hoc Committee

7160. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent appointing Mr. White as representative to the Glendora Ad Hoc Committee.

7161. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent appointing Ms. Latourelle as representative to the Glendora Ad Hoc Committee.

La Verne/San Dimas  
Education Foundation

7162. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 4 Ayes, 0 Noes, 1 Absent appointing Mr. White as representative to the La Verne/San Dimas Education Foundation.

Board of Education Dates for  
December 2004 – December 2005

7163. Motion by Mr. Jones, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent approved the Board of Education Meeting dates as listed for December 2004 through December 2005.

**COMMUNICATION-STUDENT BOARD REPRESENTATIVES-Cont.**

The Student Board Representatives from Ramona Middle School addressed the Board reporting the current activities and events taking place at Ramona Middle School.

Gina Gonzales, BHS Student Representative reported to the Board on the current activities and events taking place at Bonita High School, highlighting the canned food drive for Thanksgiving, the November Fest fund raiser and the Battle of the Bands and a Holiday Rally on December 17.

Dominique Jhamari reported in the absence of Isabeau Brown, the current activities and events taking place at San Dimas High School, highlighting the Mr. San Dimas Pageant on January 8, 2005, the ASB Christmas Drive and the Holiday Assembly on December 16, 2004.

**APPROVAL OF MINUTES**

7164. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent approving the Minutes of the November 17, 2004 Regular Meeting of the Board of Education.

**REQUESTS TO SPEAK ON AGENDA ITEMS**

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

**CONSENT AGENDA**

7165. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 4 Ayes and 0 Noes, 1 Absent approving all items on the Consent Agenda, with the exception of C-Business Services-10, which was pulled for discussion.

Extended & Overnight  
Educational Field Trips

7166. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
- a. Bonita High School Chamber Singers to attend San Luis Obispo Choral Festival, San Luis Obispo, CA, March 11-12, 2005
  - b. Bonita High School Choir to attend Heritage Music Festival, San Diego, CA, April 1-3, 2005

“A” and “B” Warrants

7167. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

**CONSENT- Cont.**

Purchase Orders

7168. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

7169. Approved budget transfers between major object codes, as presented.

Third Month Enrollment Report

7170. Approved Third Month Enrollment Report as of November 26, 2004.

South Coast Air Quality  
Management District Grant

7171. Approved acceptance of grant award from South Coast Air Quality Management District for the purchase of three new CNG school buses.

Interfund Transfer-General Fund  
To Capital Facilities Fund

7172. Approved Interfund Transfer from the General Fund to the Capital Facilities Fund in the amount of \$465,525 for debt service payments on Certificates of Participation.

Interfund Transfer-General Fund  
To Deferred Maintenance Fund

7173. Approved Interfund Transfer from the General Fund to the Deferred Maintenance Fund in the amount of \$380,000.

Authorized Signatures

7174. Approved providing Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts and the signatures of the Board of Education members.

Developer Fee Waiver for Damien  
High School

7175. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent approving Damien High School's request for a waiver of payment of developer fees as permitted by law.

Mr. Elliot requested clarification on the waiving of developer fees. Ann Sparks reported that Government Code does not allow the District to levy developer fees for school construction.

Reject Claim No. S146092MH

7176. Rejected Claim No. S146092MH for personal injury.

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**CONSENT- Cont.**

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| Certificated Personnel Report  | 7177. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.   |
| Classified Personnel Report  | 7178. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.   |
| Educational Conferences  | 7179. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325. |
| Certification of Management Personnel as Teacher Evaluators                    | 7180. Approved certification of management personnel as teacher evaluators for the 2004-2005 school year in accordance with Board Policy 4120.   |
| Additional 1.0 FTE-Special Education Instructional Aides for 2004-2005         | 7181. Approved an additional 1.0 FTE for Special Education Instructional Aides for 2004-2005.  |
| Annual Review-Board Policy 4120  | 7182. Approved annual review of Board Policy 4120- <u>Administrative Competence in Evaluation.</u>   |
| Agreement Between BUSD & Cal Poly University-Student Teaching For 2004-2005    | 7183. Approved Agreement between Bonita Unified School District and California Polytechnic University, Pomona to provide student teaching opportunities for the 2004-2005 school year.   |
| Agreement Between BUSD & University of La Verne-Student Teaching for 2004-2005 | 7184. Approved Agreement between Bonita Unified School District and University of La Verne to provide student teaching opportunities for the 2004-2005 school year.  |
| University of La Verne Intern Program  | 7185. Approved University of La Verne Intern Program participation.  |

**CONSENT- Cont.**

Donations

7186. Accepted with thanks the donation of gifts valued at \$7,035.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

Resolution 2005-11: Endorsement  
Of La Verne/San Dimas  
Educational Foundation Program

7187. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent adopting Resolution 2005-11: Endorsement of the La Verne/San Dimas Educational Foundation Program.

Dr. Hovey highlighted background on the function of the La Verne/San Dimas Educational Foundation and the fund raising events and programs offered in support of Bonita Unified School District students.

Carrin Bouchard, President of the La Verne/San Dimas Educational Foundation, addressed the Board noting that the Foundation is currently recruiting support from local businesses and the community to raise funds to support student programs sponsored by the Foundation. She reported that the Foundation is currently planning to fly banners in La Verne. It is anticipated that they will fly banners in San Dimas as well to advertise the work of the Foundation. Mrs. Bouchard thanked community volunteer, Chuck Coyne for his hard work on behalf of the Foundation.

**DISCUSSION/ACTION AGENDA-Cont.**

**BUSINESS SERVICES**

First Interim Report

7188. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, 1 Absent approving the District's First Interim Financial Report as of October 31, 2004, as presented with a Positive Certification.

Ann Sparks indicated that the Education Code requires governing boards to approve and submit two interim reports during the fiscal year. The First Interim Financial Report, which is due to Los Angeles County Office of Education by December 15, 2004, covers the financial and budgeting status of the District for the period ending October 31, 2004. Adrienne Long made a presentation summarizing the unrestricted and restricted revenues, expenditures and fund balances for the current fiscal year. Also covered in the presentation were the projected revenues, expenditures and fund balances for the next two fiscal years.

Budget Development Calendar  
For Fiscal Year 2005-2006

7189. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent approving the Budget Development Calendar for fiscal year 2005-2006.

Ann Sparks reviewed the Budget Development Calendar for the fiscal year 2005-2006. The calendar was presented in chronological order outlining activities, deadlines and various departments' responsibilities. Ms. Sparks indicated that the calendar is necessary to plan and coordinate the budget development process to insure that staff and the Board of Education meet the legal requirements and necessary deadlines for a July 1 budget adoption.



**DISCUSSION/ACTION AGENDA-Cont.**  
**BUSINESS SERVICES**

Resolution 2005-12 Support Filing  
Applications with State Allocation  
Board for Modernization

7190. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, 1 Absent adopting Resolution 2005-12 supporting the filing of applications with the State Allocation Board for modernization of District school sites.

Ann Sparks reported that currently there are plans on file with the Department of State Architects. The passage of this Resolution supporting filing applications with the State Allocation Board is the next step in obtaining state funding for modernization at all of our school sites.

Report on Initial District-wide  
Enrollment Projections

7191. Ann Sparks reported to the Board that it is necessary to analyze the current and projected District-wide enrollment for the purpose of budget development and to ensure that the 2005-2006 budget is based on appropriate enrollment data. Ms. Sparks presented an enrollment history with comparisons in K-12 grade level enrollment figures.

**HUMAN RESOURCES DEVELOPMENT**

Public Hearing-Initial  
Proposals for Negotiations Between  
BUSD and CSEA

7192. Motion by Mr. Elliot, seconded by Mr. Jones and carried by 4 Ayes, 0 Noes, 1 Absent Opened Public Hearing on the initial proposals for negotiations between the Bonita Unified School District and the California School Employees Association for the successor agreement to the 2003-2004 negotiated agreement.

Hearing Opened: 8:40 p.m.

Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent to Close Public Hearing.

Hearing Closed: 8:41 p.m.

No Public comment.

**DISCUSSION/ACTION AGENDA-Cont.**  
**HUMAN RESOURCES DEVELOPMENT- Cont.**

Resolution 2005-13 Reduce Classified  
Services

7193. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, 1 Absent adopting Resolution 2005-13 to reduce classified services.

Dr. Brinegar reported that this action is necessary due to a reduction in enrollment, which will reduce the position's hours back to the original hire allocation.

**DISCUSSION/ACTION AGENDA**  
**STUDENT DISCIPLINARY ACTION**

7194. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) and 48915 (a)(1) and (b)(2). Approved recommendation to expel student #980800 for the remainder of the fall semester 2004 and the spring semester 2005 with suspended enforcement and placement at Bonita High School.
7195. Motion by Mr. Creiman seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) and 48915 (a)(1), (b)(1) and (b)(2). On Wednesday, November 17, 2004 an Administrative Hearing Panel recommended that student #011001945 be suspended from Bonita Unified School District for the remainder of the fall semester 2004. This student will be eligible for readmission to the Bonita Unified School District with placement at Chaparral High School for the spring semester 2005.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community

Margie Jensen, Teacher at Roynon Elementary School, addressed the Board regarding concern for a possible redistribution of Title 1 Funds throughout the District.

BUTA

Robert Sale, Vice President of BUTA addressed the Board as the newly elected Vice President and expressed a desire to work with the District on moving forward with labor negotiations. He wished the members of the Board and Cabinet a Merry Christmas and Happy New Year.

PTA

Cathy Schofield, President of Bonita PTA Council addressed the Board and thanked everyone for attending the PTA holiday luncheon and fund raiser held earlier today.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC-Cont.**

CSEA No comment

BUMT No comment

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Latourelle apologized to PTA for being unable to attend the PTA holiday luncheon due to prior commitments. She reported attending the La Verne City Christmas Tree Lighting Ceremony, at which the Chamber Singers from Bonita High School were featured and the Cross Country Track and the Water Polo teams from Bonita High School were honored for their CIF championships. She also attended the CTA hosted dinner. She wished everyone a Merry Christmas and Happy New Year.

Mr. Creiman reported attending the CTA hosted dinner, along with all the other members of the Board of Education. He attended the PTA luncheon and sporting events at San Dimas High School and an event with Lone Hill Middle School. He wished everyone a Merry Christmas and Happy New Year.

Mr. Elliot thanked everyone for their support during his first year on the Board. Mr. Elliot attended the Annual CSBA Conference last week and thanked Dr. Otto for his guidance in the process. He acknowledged the first grade art work by Roynon Elementary, displayed in the Board Room. He also attended the CTA sponsored dinner and extended his best wishes to the new leadership in BUTA. He encouraged everyone to stay informed during the modernization process in the District. He also encouraged everyone to communicate with the Governor and State Legislators to provide funding to education. He thanked Patti for her services as Board President this past year. He wished everyone a safe and happy holiday season.

Mr. Jones reported attending the Benefits Committee and asked both Associations to come together to help lower the costs of benefits for employees. He reported visiting schools and reading to students. He thanked Patti for her service as Board President this past year.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Dr. Otto thanked the Lone Hill Middle School Choralairs for their performance at tonight's meeting and encouraged everyone to attend upcoming school performances. He shared with the Board correspondence from the Metropolitan Water District regarding property for sale. Also, he reported that the City of Glendora has requested the District investigate the impact of the expansion of the shopping center adjacent to Gladstone Elementary School and asked for input from the Board and community. On behalf of the staff, he wished everyone a very happy holiday and indicated that the District Office and school sites would be closed the last two weeks in December.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, January 19, 2005, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 9:05 p.m.

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Robert C. Otto, Ed.D, Superintendent  
Secretary of the Board of Education